



MONTGOMERY/GREENE COUNTY
LOCAL EMERGENCY RESPONSE COUNCIL

MINUTES OF MEETING

FRIDAY, JANUARY 28, 2000

**MIAMI VALLEY REGIONAL PLANNING COMMISSION
THIRD FLOOR CONFERENCE ROOM – 40 WEST FOURTH CENTRE
DAYTON, OHIO 45402**

MEMBERS PRESENT

Robert Bauer - Southwestern Portland Cement
Patricia Bernitt - Greater Dayton Area Hospital Assn.
Cynette Cavaliere – General Motors/DELPHI
Col. Keith Chandler – WPAFB Bioenvironmental
Frank Clay – Sinclair Community College
(Alt. For Jennifer Wise)
Angie Duvall – Cargill, Inc.
David Guinn - Dayton Regional Haz/Mat
(Alt. For Billy Ring)
Ed Kovar - Miami Valley Emergency Mgmt. Authority
Ken LeBlanc - Miami Valley Regional Planning Comm.
(Alt. for Nora Lake)
Pete Lane - OSU Extension – Montgomery County
Jim Lawrence - MV Regional Transit Authority
(Alt. For Otis Stanaford)
Kimberly Mason - Greene Co. Public Works
(Alt. For Tim Denger)
Ron Moorefield - Amateur Radio Emergency Services
Jim Neary - Montgomery Co. Fire Chiefs
Mike Nugent – American Red Cross Greene County
(Alt. For Tim Ryerson)
J. Michael Phillips - Mont. Co. Comb. Health District
Gavine Pitner - League of Women Voters
David Price - Greene County Fire Chief's Association
Jerry Rapp - A. E. Staley
Tim Reichard - Ashland Chemical
Joe Spitler - Montgomery Co. Police Chiefs Assn.
(Alt. For Gary Haines)
Chris Tumbusch - WPAFB
Donna Winchester – Dayton Water Department
Doug Zink - Montgomery County Township Assn.

ALTERNATES PRESENT (MEMBER PRESENT)

Vincent Festa – General Motors/DELPHI
Al Johnson – Cargill, Inc.

MEMBERS NOT PRESENT

Paul Alexander - Dayton Fire Department
Tim Ballard - Mont. Co. Sanitary Engineering
T. Shawn Campbell – Greene County Commissioners
Gary Caprarotta - MV Emergency Mgmt. Authority
Jeffrey DeVoe - Greene Co. Law Enforcement Assn.
James Gross - Reg. Air Pollution Control Agency
Jerry Mahan – OSU Extension – Greene County
Kerry Onyett - American Red Cross - Dayton Area
Vicki Pegg - Montgomery Co. Commissioners
Aaron Smith - Quality Chemicals
Bruce Sucher - Dayton Area Managers Network
Gerry Tipton – Greene County Health Department
Nancy Wilson - WHIO/WHKO Radio

NONMEMBERS PRESENT

Jeff Bradley – Greene County Health District
Tom Buchan – Ohio EPA
Mike Friese – Appleton Papers
Doniece Gatliff – Appleton Papers
Scott Glum - MVRPC
Horton Hobbs IV, MVRPC
Jim Hoyt – AE Staley, Decatur, IL
Roger Kayser – Miami Products
Jack Keister – West Carrollton Fire
Chris Kohn – Miami Products
Chuck Kraft – AE Staley
Nancy McDonnell- Appleton Papers
Jim McGovern - Appleton Papers
Jennifer Reidel – WPAFB
Don Rice – West Carrollton Police
Radhica Saska – Ohio EPA
Glenn Smith – Chemical Services
Norsen Steen - Appleton Papers

I. **Call to Order:** Mr. Kovar called the meeting to order at 8:32 a.m. He noted a quorum was present. He commented that the Y2K turnover went well with only very minor glitches.

II. **Introductions:** Mr. Kovar asked everyone in attendance to introduce themselves.



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III. **Approval of October 29, 1999 Meeting Minutes:** Mr. Price moved, seconded by Ms. Winchester, that the minutes of the October 29, 1999 quarterly meeting be approved as submitted. The motion was unanimously approved (24-0-0).

IV. **Disbursement of HMEP Grant:** Mr. LeBlanc noted the MGCLERC has received \$7,129 from the U. S. Department of Transportation for commodity flow and plan update activities. The grant is reimbursement for work completed on the pipelines hazard analysis and annual facility hazard analysis updates. The recommendation is for a 50%-50% split to MVRPC and MVEMA for completing the work. Ms. Cavalier moved to approve Resolution #2000-01 involving the disbursement of the HMEP grant as explained, seconded by Mr. Neary. The motion was unanimously approved (22-0-2) with Mr. LeBlanc and Mr. Kovar abstaining.

V. **Submission of SERC Grant Application:** Mr. LeBlanc noted the annual grant application to the State Emergency Response Commission is due on February 1. He noted the projected activities for the upcoming fiscal year include keeping the facility reporting database current, submitting an annual plan update, fulfilling information requests, participating in public awareness events, conducting workshops, continued compliance and enforcement activities, conducting an annual exercise, updating the truck and rail flow studies, and establishing a MGCLERC website. Ms. Cavaliere asked the amount of the grant request. Mr. LeBlanc noted it was \$79,100 for LEPC activities and \$4,000 for fire department training, a combined total of \$83,100. Mr. Zink moved to approve Resolution #2000-02 submitting the grant application to the State Emergency Response Commission, seconded by Mr. Moorefield. The motion was unanimously approved (22-0-2) with Mr. LeBlanc and Mr. Kovar abstaining.

VI. **Poison Control Center Update:** Mr. Kovar asked Ms. Bernitt to give an update on the Poison Control Center funding issue. She stated that the Greater Dayton Area Hospital Association has provided \$100,000 to fund the center through the year 2000. Services will still be available locally this year, but GDAHA is actively working on a funding plan. The Dayton poison control center remains the only one funded by hospitals rather than the private sector.

VII. **Election of Officers:** Mr. Kovar noted Ms. Bernitt will be moving into the Chair position and that Ms. Winchester has offered to serve as Vice-Chair for the year 2000. Mr. Moorefield moved to nominate Ms. Winchester for Vice-Chair, seconded by Mr. Bauer. Mr. Bauer Moved nominations cease, seconded by Mr. Reichard. Mr. Bauer's motion was unanimously approved (24-0-0) and Ms. Winchester was unanimously approved as Vice-Chair (24-0-0). Mr. Rapp moved to have Mr. Bauer continue as MGCLERC Secretary, seconded by Ms. Winchester. Motion unanimously approved (24-0-0). Mr. Ring and Mr. LeBlanc were reappointed as Community Emergency coordinator and Information Coordinator, respectively, by unanimous vote (24-0-0).



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VIII. **Compliance/Enforcement Committee:** No report.

IX. **Information Coordinator Report:** Mr. LeBlanc noted the Executive Committee has discussed and is interested in a website for MGCLERC. Mr. Hobbs presented a mock-up of what the website might look like, including a MGCLERC summary, information request forms, reporting manuals, release reporting requirements, links to state and federal SARA Title III sites, meeting agendas and minutes, and public information. He noted it is a good way to coordinate training activities, especially to inform fire departments about what classes are eligible for what grants. It would also improve efficiency in providing MGCLERC members with information about upcoming meetings and events. He also noted the address "mgclerc.org" is available. Mr. LeBlanc said the Executive Committee approved the formation of a website committee.

Mr. Hobbs will be working with the committee and is looking for representation from a variety of MGCLERC members to guide its development. He distributed a sign-up sheet for e-mail addresses. Mr. LeBlanc said the cost to design and make the website functional would be about \$5,000. MVRPC is requesting \$3,000 in training funds and \$2,000 out of enforcement fines collected to fund the website. He also stated MVEMA is requesting training reimbursement for the EOC class held in Xenia in July. MVEMA is also requesting funding for development of a telephonic bulletin board that would provide access to information to those without internet access. The website and telephonic bulletin board are seen as complements. MVEMA is requesting \$3,250 out of training funds. Mr. LeBlanc said fire departments have not been requesting the training funds. The development of a website and bulletin board are viewed as methods to improve training coordination in the local area. Mr. Zink moved, seconded by Mr. Guinn, to approve Resolution #2000-03 allocating \$3,000 of MGCLERC training funds and \$2,000 of MGCLERC enforcement fines to MVRPC and \$3,250 of MGCLERC training funds be to MVEMA. The motion was unanimously approved (22-0-2) with Mr. LeBlanc and Mr. Kovar abstaining.

X. **State Emergency Response Commission Report:** Mr. LeBlanc stated retail gasoline stations must still report on March 1, 2000. In 2001, they will be filing a combined reporting form to BUSTR, which will be forwarding inventory information to the SERC and LEPCs. The funding issue is still being discussed.

XI. **Other Business:** Ms. Bernitt said she has been a MGCLERC member since 1988 and the group has accomplished a lot. She said the membership needs to be active to continue to be effective. She also noted the public meeting immediately following the MGCLERC meeting where a number of local facilities will be presenting their Risk Management Plans.

XI. **Adjourn:** Mr. Price moved, seconded by Mr. Zink, that the meeting be adjourned at 9:05 a.m. Motion unanimously passed 24-0-0.



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**SUMMARY OF PUBLIC MEETING:
RISK MANAGEMENT PLAN PRESENTATIONS**