

MONTGOMERY/GREENE COUNTY  
LOCAL EMERGENCY RESPONSE COUNCIL

MGCLERC Meeting Minutes –  
10/29/2004

Page 1

**MINUTES OF MEETING**

**FRIDAY, OCTOBER 29, 2004**

**MIAMI VALLEY REGIONAL PLANNING COMMISSION  
40 WEST FOURTH CENTRE, 3<sup>RD</sup> FLOOR CONFERENCE ROOM  
DAYTON, OHIO 45402**

**MEMBERS PRESENT**

Rosanne Anders – Greene Co. EMA  
Robert Bauer - Citizen  
Patricia Bernitt - Greater Dayton Area Hospital Assn.  
Dennis Bristow – Regional Haz/Mat Coordinator  
Jeffrey Busch - Montgomery Co. Police Chiefs Assn.  
(Alt. for David Vore)  
Mark Case – Montgomery Co. Combined Health Dist.  
Michael Caudill – Miami Valley Fire/ EMS Alliance  
Frank Clay – Sinclair Community College  
Raymond Gabriel – WPAFB Bioenvironmental  
Steve Hatton – SuperValu  
Jeff Hissong – Greene Co. Public Works  
Robin Houck – League of Women Voters  
Rob Gunter – Montgomery Co Office Emerg. Mgmt.  
(Alt for Jeff Jordan)  
Beth Lackey – Greene Co. Health Department  
Ken LeBlanc - Miami Valley Reg. Planning Comm.  
(Alt. for Mike Robinette)  
Katie Levens – Greater Dayton RTA  
(Alt. for Jim Napier)  
Jerry Mahan - OSU Extension  
John Moore – Dayton Fire Department  
Fran O’Shaughnessy– American Red Cross- Dayton  
Jerry Rapp – Tate & Lyle  
Tim Reichard – Ashland Distribution Company  
Kevin Sedensky – Montgomery County Commissioners  
(Alt. for Don Lucas)  
Kelli Steward – Regional Air Pollution Control Agency  
Donna Winchester – Dayton Water Department

**MEMBERS NOT PRESENT**

Mark Berry – Greene Co. Law Enforcement  
Association  
Jim Brueggeman – Mont. Co. Sanitary Engineering  
Tom Byrne – DELPHI  
Jim Crawford – Ohio EPA SW District Office  
Angie Duvall – Cargill, Inc.  
Judy Elder – American Red Cross Greene County  
Holley Hanes – General Motors Corporation  
Ralph Harper – Greene County Commissioners  
Dennis McCloskey - Montgomery Co. Fire Chiefs  
Brian Mitchell – Wright Patterson AFB  
Ron Moorefield – Amateur Radio Emergency Services  
Aaron Smith – DuPont Electronics Polymers  
Bruce Sucher - Dayton Area Managers Association  
Mark Thomas – Greene Co. Fire Chiefs Association  
Nancy Wilson – WHIO-TV, WHIO/WHKO Radio  
Doug Zink – Montgomery County Twp. Assn.

**ALTERNATES PRESENT - MEMBER PRESENT**

Brian Raison - OSU Extension

**NONMEMBERS PRESENT**

Randy Burkett – MVRPC  
Patricia Heughebart – Ohio EMA

**I. Call to Order:** Ms. O’Shaughnessy called the meeting to order at 8:40 a.m. She noted a quorum was present.

**II. Introductions:** Ms. O’Shaughnessy asked everyone in attendance to introduce themselves.

**III. Approval of April 30, 2004 Minutes:** Mr. LeBlanc noted there was not a quorum present at the July MGCLERC meeting and the April 30, 2004 minutes were unable to be approved. Mr. Moore moved, seconded by Mr. Gunter that the minutes of the April 30, 2004 quarterly meeting be approved as submitted. The motion was unanimously approved (24-0-0).

MONTGOMERY/GREENE COUNTY  
LOCAL EMERGENCY RESPONSE COUNCIL

MGCLERC Meeting Minutes –  
10/29/2004

Page 2

IV. **Resolution #2004-05** Allocation of SFY2004 SERC Grant Award. Mr. LeBlanc stated the MGCLERC received an award for \$69,025 with \$65,513 designated for LEPC use and \$3,512 designated for fire department training. The MGCLERC formula for distribution of the grant results in \$33,468.61 to MVRPC, \$20,935.74 to Montgomery County Office of Emergency Management, \$7,833 to Greene County EMA and \$6,787.65 to Dayton Regional Haz/Mat Response Team. Mr. Caudill moved, seconded by Mr. Clay that Resolution #2004-05 be approved as submitted. The motion was unanimously approved with Ms. Anders, Mr. Bristow, Mr. Gunter and Mr. LeBlanc abstaining (20-0-4).

V. **Resolution #2004-06** Submission of 2004 Update to MGCLERC Chemical Emergency Response & Preparedness Plan. Mr. LeBlanc explained an annual update to the Haz/Mat plan must be submitted to SERC by October 17 each year. Copies of the plan were submitted by Greene County and Montgomery County EMAs prior to the deadline and the resolution is requested to formalize the action. Ms. Anders and Mr. Gunter explained what the updates entailed. Mr. Gunter passed out Montgomery County copies in CD format and Ms. Anders passed out Greene County copies in paper format. Mr. Moore asked why each update was done separately. Mr. Gunter explained the hazards analysis is different for each county. Mr. Clay asked why there wasn't more coordination between the EMAs. Mr. Gunter said the hazards analysis is different. Mr. Bristow explained there were not many changes this year. The procedures are the same, only the hazards analysis part was different. It was the consensus of the group that the two EMAs, MVRPC and Dayton Regional Haz/Mat should work together to be sure coordination is maintained. Mr. Sedensky moved, seconded by Mr. Case that Resolution #2004-06 be approved as submitted. The motion was unanimously approved (24-0-0).

VI. **MGCLERC Exercise Committee Report**

Ms. Heughebart said the MGCLERC needs a functional EOC exercise before June 30, 2005. Mr. Gunter said there is a new EOC being installed at his offices as a short-term solution. They are looking at the Dayton Workhouse site as a long-term solution. Ms. Anders said Greene County has a grant for an EOC in the basement of the courthouse. The operations room should be functional by September, 2005 and it will be complete in three years. Ms. Heughebart said the two-county situation is complicated and both departments need to be sure coordination is maintained. Ms. Anders noted each county EMA is still doing other exercises. Mr. LeBlanc suggested that we make sure both counties are involved in the MGCLERC exercise. Ms. Anders noted Greene County will be having a drill in November at the Greene County Media Room simulating an explosives situation at the fairgrounds. It will involve mass casualty, traffic control, EMS, and patient tracking with Greene Memorial Hospital.

VII. **MGCLERC Web Site & Information Committee Report**

Mr. Sedensky said the Dayton Area Chamber of Commerce is looking to have an article about hazardous materials reporting in an edition of the Dayton Business Journal. Information on the MGCLERC compliance program and the electronic reporting option would be welcome. Mr. LeBlanc said he would contact the Chamber regarding such an article. Mr. LeBlanc also said some links have been updated on the MGCLERC web site.

MONTGOMERY/GREENE COUNTY  
LOCAL EMERGENCY RESPONSE COUNCIL

MGCLERC Meeting Minutes –  
10/29/2004

Page 3

**VIII. MGCLERC Compliance Committee Report**

Mr. LeBlanc noted the tracking of facility reporting is complete. Mr. Bristow requested a copy of the list and will begin to contact those who stopped reporting this year.

**IX. Information Coordinator Report**

Mr. LeBlanc noted the annual LEPC Compliance Report was submitted to the State Emergency Response Commission prior to the October 1 deadline. Greene County had 24 EHS facilities and a total of 55 facilities report in 2005. Montgomery County had 88 EHS facilities and a total of 250 facilities report in 2005. Reporting cross-checks were completed with four fire departments. A total of 23 follow-up reports regarding hazardous materials releases were submitted to MGCLERC between July 2003 and June 2004.

**X. Community Emergency Coordinator Report:**

A new Haz/Mat vehicle has been ordered and is expected to be in service by February or March. It is constructed on a Freightliner chassis and will be housed by the Dayton Fire Department. The current vehicle will be housed by the Beavercreek Fire Department. The WPAFB bomb squad was deployed to the Middle East, leaving no local back-up for the Dayton squad. Haz/Mat transportation training was held in September. This year, the training was held in Dayton, enabling us to train 80 people for \$9,000. In the past, we've sent two people at a time to the Colorado facility for \$5,000.

**X. Other Business:**

Ms. O'Shaughnessey showed the group a flyer from Fairfield County regarding sheltering-in-place. She asked for ideas on how to distribute the flyer. Suggestions included through schools, water/utility bills, newspaper inserts and the MGCLERC web site. It would be a way to give MGCLERC more exposure, along with some public service announcements or a joint press conference.

Mr. Mahan asked for an update on the poison control center situation. He said the public is unaware of what is going on regarding that issue. Ms. Bernitt said the Children's hospitals in the state are looking at more consolidation of poison control center operations with possible centralization in Cincinnati. It is hoped a decline in the level of service can be offset by computerization.

**XI. Next Meeting:** 8:30 AM on January 28, 2005 at American Red Cross - Dayton Chapter offices in downtown Dayton.

**XII. Adjourn:** Mr. Bristow moved the meeting to be adjourned at 9:24 a.m., seconded by Ms. Bernitt. Motion unanimously approved. (24-0-0)

*O:\COMMASST\MGCLERC\QuarterlyMeetings\minutes2004\QT10/29/04\_MIN.doc*