

MONTGOMERY/GREENE COUNTY
LOCAL EMERGENCY RESPONSE COUNCIL

MGCLERC Meeting Minutes –
01/30/2004

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MINUTES OF MEETING

FRIDAY, JANUARY 30, 2004
MIAMI VALLEY REGIONAL PLANNING COMMISSION
40 WEST FOURTH CENTRE, 3RD FLOOR CONFERENCE ROOM
DAYTON, OHIO 45402

MEMBERS PRESENT

Rosanne Anders – Greene Co. EMA
Robert Bauer - Citizen
Patricia Bernitt - Greater Dayton Area Hospital Assn.
Dennis Bristow – Regional Haz/Mat Coordinator
Tom Byrne – DELPHI
Michael Caudill – Miami Valley Fire/EMS Alliance
Frank Clay – Sinclair Community College
Raymond Gabriel – WPAFB Bioenvironmental
Rob Gunter –Mont. Co. Office Emergency Mgmt.
(Alt. for Jeff Jordan)
Holley Hanes – General Motors Corporation
William Harden - Greene Co. Law Enforcement Assn.
(Alt. for Mark Berry)
Jeff Hissong – Greene Co. Public Works
Robin Houck – League of Women Voters
Beth Lackey – Greene Co. Health Department
Ken LeBlanc - Miami Valley Reg. Planning Comm.
(Alt. for Mike Robinette)
Katie Levens – Greater Dayton RTA
(Alt. for Jim Napier)
Dennis McCloskey - Montgomery Co. Fire Chiefs
Ron Moorefield – Amateur Radio Emergency Services
Fran O’Shaughnessy– American Red Cross- Dayton
Brian Raison - OSU Extension
(Alt. for Jerry Mahan)
Jerry Rapp – Tate & Lyle
Tim Reichard - Ashland Chemical
Steven Rich – Wright Patterson AFB
Kevin Sedensky – Montgomery County Commissioners
(Alt. for Don Lucas)
Bruce Sucher - Dayton Area Managers Association
Donna Winchester – Dayton Water Department

MEMBERS NOT PRESENT

Scott Baldwin – Greene Co. Fire Chiefs Assn.
Jim Brueggeman – Mont. Co. Sanitary Engineering
Jim Crawford – Ohio EPA SW Ohio District
Angie Duvall – Cargill, Inc.
Judy Elder – American Red Cross Greene County
Ralph Harper – Greene County Commissioners
Steve Hatton – SuperValu
John Moore – Dayton Fire Department
Michael Phillips – Mont. Co. Combined Health District
Aaron Smith – DuPont Electronics Polymers
Kelli Steward - Reg. Air Pollution Control Agency
David Vore - Montgomery Co. Police Chiefs Assn.
Nancy Wilson – WHIO-TV, WHIO/WHKO Radio
Doug Zink - Montgomery County Twp. Assn.

NONMEMBERS PRESENT

Tracy Clare – Mont. Co. Office Emergency Mgmt.
James Coleman – CDM
David Fulmer –Miami Township Fire/EMS
Jack Pounds – Ohio Chemistry Technology Council
Mark Thomas - Beaver Creek Fire Department
David VandenBos – Beaver Creek Fire Dept.
Rick Westerfield – Mont. Co. Sanitary Engineering

I. **Call to Order:** After a discussion regarding the MGCLERC Exercise and Web Site committees, Mr. Reichard called the meeting to order at 8:56 a.m. He noted a quorum was present.

II. **Introductions:** Mr. Reichard asked everyone in attendance to introduce themselves.

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III. **Approval of October 31, 2003 Minutes:** Mr. Gunter moved, seconded by Mr. Rapp that the minutes of the October 31, 2003 quarterly meeting be approved as submitted. The motion was unanimously approved. (26-0-0)

IV. **Election of Officers:** Mr. Reichard noted the MGCLERC Bylaws call for the MGCLERC Vice Chair to assume the MGCLERC Chair in January. Ms. O'Shaughnessy will be the Chair for 2004. Mr. Bristow nominated Rosanne Anders for Vice-Chair and Mr. Bauer to continue as Secretary, seconded by Mr. Clay. Motion unanimously approved. (26-0-0)

V. **Appointment of Coordinators:** Ms. Bernitt moved Mr. Bristow continue as MGCLERC Community Emergency Coordinator and Mr. LeBlanc continue as MGCLERC Information Coordinator, seconded by Mr. Rapp. Motion unanimously approved. (26-0-0)

VI. **Distribution of SERC 2003 Grant Award:** Mr. LeBlanc explained the proposed distribution formula for the \$84,616 SERC grant received in 2003. He noted MVRPC, Montgomery County Office of Emergency Management, Greene County Emergency Management Agency and the Dayton Regional Haz/Mat Response Team agreed on the distribution formula. The distribution accounts for the amounts received by MGCLERC for each county and the division of work agreed upon by the aforementioned entities. The Greene County LEPC portion will be divided 45% to MVRPC, 50% to Greene County EMA and 5% to Dayton Regional Haz/Mat. The Montgomery County portion will be divided 53% to MVRPC, 42% to Montgomery County OEM and 5% to Dayton Regional Haz/Mat. Dayton Regional Haz/Mat will receive all of the fire department training portions of the grant. The allocations result in the following distribution: \$41,298.58 to MVRPC, \$25,979.52 to Montgomery County OEM, \$9,461 to Greene County EMA and \$7,876.90 to Dayton Regional Haz/Mat. Mr. Bauer noted such resolutions should specify each amount received for each county in the future. Mr. Bauer moved, seconded by Mr. Reichard to approved Resolution #2004-01. Motion unanimously approved, with Ms. Anders, Mr. Bristow, Mr. Gunter and Mr. LeBlanc abstaining. (22-0-4)

VII. **SERC Grant Application:** Mr. LeBlanc noted MGCLERC is required to submit an application each year in order to receive the SERC Grant. This year's application is for \$89,000 for LEPC activities and \$8,000 for fire department training. Identified training needs are Weapons of Mass Destruction, Emergency Operations Control, CAMEO Update, Haz/Mat Incident Commander and Bulk Tank Rupture. Mr. Sucher moved, seconded by Ms. Bernitt to submit the Year 2004 SERC Grant Application. Motion unanimously approved. (26-0-0)

VIII. **Information Coordinator Report:** Mr. LeBlanc reported MVRPC has submitted a \$7.2 million application to the Ohio Department of Transportation for a freeway management system under the Intelligent Transportation System (ITS) Program. The ITS will include greater surveillance of the regional freeway system by cameras, provide dynamic message signs and highway advisory radio for drivers, include highway service patrols and include a traffic operations center. This system is expected to aid emergency response as well as traffic management. Groups have been meeting to discuss inter-agency cooperation in various functional areas, including emergency response.

Mr. LeBlanc reported MGCLERC is expecting to receive some electronic filing by facilities for

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the March 1, 2004 reporting deadline. MGCLERC will be hosting an electronic filing training session on February 15 in Xenia for LEPCs in Southwest Ohio. The training session will be sponsored by the State Emergency Response System. The State Emergency Response Commission is also working on revising the fiscal reporting system.

IX. Community Emergency Coordinator Report: Mr. Bristow informed the group an additional vehicle has been purchased for Dayton Regional Haz/Mat. It may be housed with the Beavercreek Township Fire Department if arrangements can be agreed upon. He also reported Regional Haz/Mat team membership has been good and there has been a continual influx of new members. Haz/Mat Technician Refresher Training is planned for May and September. Safe Transportation Systems training is planned for September. The course is set up for 30 people per day and MGCLERC will have to pay up front.

X. Next Meeting: Mr. Reichard noted the next meeting will be at 8:30 a.m. on April 30, 2004 at the Miami Valley Regional Planning Commission.

XI. Adjourn: Mr. Moorefield moved the meeting be adjourned at 9:25 a.m., seconded by Ms. Bernitt. Motion unanimously approved. (26-0-0)

XIII. Special Presentation – Facility Security in the Chemical Industry: Jack Pounds, Executive Director of the Ohio Chemistry Technology Council, explained his organization is a state-wide trade association with a mission to provide advocacy, member services, education for members, public outreach and environmental education. The chemical industry is high technology, having over half the patents issued in the USA and providing comparatively high wages. The industry has a Responsible Care Code for security, including a certification requirement. After the September 2001 terrorist attacks, security has been increased through better surveillance technology, employee ID programs, more restricted access, vehicle inspections and security staffing. More information is available at their web site www.ohiochemistry.org.

XIII. Special Presentation – Montgomery County Sanitary Engineering Emergency Operations Plan: Dr. James Coleman, with CDM Engineering, explained the Montgomery County Sanitary Engineering Department is in the process of updating their Emergency Operations Plan. The update includes looking at five major emergency response scenarios and ten most likely emergency situations. Two of the emergency response scenarios, contamination response and chlorine leak repairs, were explained in further detail. Notification procedures in the plan were discussed, as well as the need for an annual update. Mr. Westerfield said the update should be completed in early 2004.

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