

MONTGOMERY/GREENE COUNTY  
LOCAL EMERGENCY RESPONSE COUNCIL

MGCLERC Meeting Minutes –  
10/28/2005

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**MINUTES OF MEETING**

**FRIDAY, January 27, 2006**  
**American Red Cross – Dayton Chapter**  
**370 West First Street**  
**Dayton, Ohio 45402**

**MEMBERS PRESENT**

Rosanne Anders – Greene Co. EMA  
Robert Bauer - Citizen  
Ed Beckley – General Motors Corporation  
Patricia Bernitt - Greater Dayton Area Hospital Assn.  
Brad Brown – Tate & Lyle Citric Acid (A.E. Staley)  
Mike Caudill – Dayton Fire Department  
(Alt. for Herbert Redden)  
Jim Crawford – Ohio EPA SW District Office  
Angie Duvall – Cargill, Inc.  
Bill Harden– Greene Co. Law Enforcement Association  
(Alt. for Mark Berry)  
David Hicks - Dayton Area Managers Association  
Jeff Hissong – Greene Co. Sanitary Engineering  
Katie Levens – Greater Dayton RTA  
(Alt. for Jim Napier)  
Deborah Lieberman–Mont. County Commissioners  
Matt Lindsay - Miami Valley Reg. Planning Comm.  
(Alt. for Mike Robinette)  
Dennis McCloskey - Montgomery Co. Fire Chiefs  
Brian Mitchell – WPAFB  
Connie Muncy – Montgomery Co. Sanitary Engineering  
(Alt. for Greg Merrill)  
Mike Nolan - Montgomery Co. Police Chiefs Assn.  
(Alt. for David Vore)  
Fran O'Shaughnessy – American Red Cross Dayton  
Howard Poston – Greene County Commissioners  
(Alt. for Ralph Harper)  
Brian Raison– OSU Extension  
(Alt. for Jerry Mahan)

Tim Reichard – Ashland Distribution  
Jeffrey Rolls – WPAFB Bioenvironmental  
Michelle Simmons– Dayton Water Department  
(Alt. for Donna Winchester)  
Aaron Smith – DuPont Electronics Polymers  
Charles Wiltrout – MV Fire/EMS Alliance

**MEMBERS NOT PRESENT**

Dennis Bristow – Regional Haz/Mat Coordinator  
Tom Byrne – DELPHI  
Mark Case – Montgomery Co. Combined Health Dist.  
Frank Clay – Sinclair Community College  
Steve Hatton – SuperValu  
Robin Houck – League of Women Voters  
Beth Lackey – Greene Co. Health Department  
Jeff Jordan – Montgomery Co Office Emerg. Mgmt.  
Ron Moorefield – Amateur Radio Emergency Services  
Mark Thomas – Greene Co. Fire Chiefs Association  
Nancy Wilson – WHIO-TV, WHIO/WHKO Radio  
Doug Zink – Montgomery County Twp. Assn.

**NONMEMBERS PRESENT**

Deborah Avery – DELPHI  
Tracy Clare - Montgomery Co Office Emerg. Mgmt  
Michelle Eckes – WPAFB Bioenvironmental  
Kevin Sedensky - Mont. County Commissioners  
Marion Thompson, P.E. - ODOT

I. **Call to Order:** Ms. Anders called the meeting to order at 8:31 a.m. She noted a quorum was present.

II. **Introductions:** Ms. Anders asked everyone in attendance to introduce themselves.

III. **Election of Officers:** Ms. Anders presented the slate of officers for the 2006 calendar year.

Chair – Jeffrey Jordan – Montgomery County Office of Emergency Management

Vice-Chair – David Hicks – Dayton Area Mayors and Managers Association

Secretary – Robert Bauer – Citizen Representative

No additional nominations were made from the floor. Mr. Harden moved, seconded by Ms. Bernitt to approve the slate of officers for 2006. The motion passed unanimously (26-0-0).

IV. **Appointment of Coordinators:** Mr. Hicks, serving as Chair in the absence of Mr. Jordan, presented the nominees for Community Emergency Coordinator, and Information Coordinator. Mr. Mitchell moved, seconded by Mr. Harden, that Dennis Bristow be appointed Community Emergency Coordinator for 2006. The motion passed unanimously (26-0-0). Mr. Nolan moved, seconded by Mr. Reichard, that Matthew Lindsay be appointed Information Coordinator for 2006. Motion was approved unanimously (26-0-0)

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V. **Approval of October 28, 2005 Minutes:** Mr. Mitchell moved, seconded by Ms. O'Shaughnessy that the minutes of the October 28, 2005 quarterly meeting be approved as presented. The motion was unanimously approved (26-0-0).

VI. **MGCLERC Resolution #2006-01 Allocation of SFY 2006 SERC Grant (correction of MGCLERC Resolution #2005-03):** Mr. Lindsay explained that an accounting error on his part led to the wrong total SERC grant amount being allocated by the MGCLERC Board at the October meeting. This resolution replaces MGCLERC Resolution #2005-03 with the correct dollar figures. The prior resolution allocated more money than received by the MGCLERC from the SFY 2005 SERC Grant. Mr. Caudill moved, seconded by Ms. Lieberman, that MGCLERC Resolution #2006-01 be approved. The motion passed by a vote of 23 in favor, none opposed and three abstentions (23-0-3).

VII. **MGCLERC Resolution 2006-02 Submission of SFY 2006 SERC Grant Application:** Mr. Lindsay explained that this resolution was intended to fulfill the SERC requirement that a grant application package include a copy of a LEPC Board resolution approving the submission of the application. Mr. Mitchell moved, seconded by Mr. Reichard, that the Resolution be approved. The motion passed unanimously (26-0-0).

VIII. **MGCLERC Resolution #2006-03 Allocation of the FFY 2005 (12<sup>th</sup> Year) HMEP Planning Reimbursement:** Mr. Lindsay explained that the HMEP dollars were reimbursements for specified tasks related to hazardous materials emergency planning. The allocation of these dollars was based upon the various entities' claimed expenses. Ms. O'Shaughnessy moved, seconded by Mr. Beckley that the resolution be approved. The motion passed by a vote of 23 in favor, none opposed and three abstentions (23-0-3).

IX. **MGCLERC Resolution #2006-04 Recognition of Service to the MGCLERC of Kenneth A. LeBlanc:** Mr. Lindsay offered two options in light of Mr. LeBlanc's absence from the meeting: either to pass the resolution now, or table the resolution until the April meeting at which Mr. LeBlanc would be in attendance. Mr. Wiltout moved, seconded by Ms. Levens, that the resolution be passed at this meeting. The motion passed unanimously (26-0-0).

X. **Committees:**

A. Compliance – In Mr. Bristow's absence Mr. Lindsay presented a pre-prepared report. "Compliance is a repetitive project. We are still checking out from last year and gearing up for this year."

B. Exercise/Training – In Mr. Bristow's absence Mr. Lindsay presented a pre-prepared report. "We will have an exercise in May to meet our SERC requirements." Mr. Mitchell added that the February Dayton Regional Haz Mat Training would be on the subject of Hazardous Materials Transportation. The March training would be a walk-through of the DuPont facility. Ms. Levens noted a Mass Evacuation training co-sponsored by Greater Dayton RTA and FTA in early March.

C. Information Web Site – Mr. Reichard reported there was no activity for the web site committee to report.

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VII. **Information Coordinator Report:** Mr. Lindsay presented the following information:

1.

<b>Service Statistics</b>	<b>2005 Year end</b>	<b>2006 YTD</b>
Facility Tier II Reports	302	11
Information Requests received	13	2
Spill reports received	11	0
Cessation of Regulated Operations	1	0

2. MVRPC staff, following guidance from the SERC has instituted a record retention schedule for facility reports submitted to MGCLERC. Under the schedule, hardcopies of facility reports will be kept for 7 years, with the database maintained indefinitely. Spill reports, CRO forms will be kept indefinitely, as well. Facility Contingency plans will be retained until receipt of an updated plan. Copies of this record retention schedule can be obtained by contacting Matt Lindsay at MVRPC.

3. Reminder letters (copy provided) were mailed on January 9, 2006 to all facilities that filed for the 2004 reporting year. The letters have generated three contacts so far from facilities seeking assistance, forms or information.

4. Staff coverage of facility reporting data entry has been changed at MVRPC. Tonya Lee will be performing the CAMEO data entry.

5. The LEPC calendar was included in the e-mailed packet. Hard copies may be obtained by contacting Matt Lindsay.

6. The roster for the MGCLERC Board was approved by the County Commissions in November and the SERC in December; a copy was included in the e-mailed meeting notices. The members dropped from 40 to 38 due to combining of the two American Red Cross seats and combining of the Montgomery County Combined Health District and the RAPCA seats. There are now four pending updates to the roster from more recent changes. Once a significant number of these updates are collected, we will do another round of resolutions. Ms. Levens noted that the Building Owners and Managers Association (BOMA) has expressed an interest in joining the MGCLERC. Mr. Lindsay promised to look into the procedure for adding membership.

VIII. **Community Emergency Coordinator Report:** In Mr. Bristow's absence Mr. Lindsay presented a pre-prepared report. "No problems to report at this time. Release reports are still coming in via the Sheriff Dispatchers. All is well." Mr. Nolan explained that release reports coming through Sheriff Dispatchers was a back-up procedure.

IX. **Other Business:** The following information item was presented by Ms. Bernitt: 30 Hospital staff from the region were trained in the use of a mobile de-contamination unit. Ms. Bernitt thanked Mr. David Wright for facilitation of the training.

The MGCLERC Board held a discussion of the proposed Chemical Facilities Anti-terrorism Act of 2005. The Ohio EMA has asked for comments from LEPC's to include in comments being sent to the US Senate. Issues or comments raised by the Board were centered on the need for clarification and detail as to the proposal. The points raised were as follows:

- While it is presumed that local officials will continue to do the legwork associated with this planning, what will be the additional reporting procedures? Will the planning be

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redundant to current planning or replace the current planning?

- The risk-based and performance-based standards for assessing facility vulnerability will need to be reconciled to make the concept workable.
- Who will do the enforcement at the local level?
- Who will represent an area like Dayton in a Regional (FEMA Region 5) committee?
- Will need a better definition of what exactly is exempt from FOIA.
- This might in the long run make DHS more like EPA, using delegated authorities to oversee this function, i.e. just as US EPA certifies Ohio EPA to oversee certain environmental laws, DHS could certify Ohio EMA to oversee this planning function. Such delegation, however, would require funding to follow to support the role.
- What scope does “terrorism” have in this context? Does, for example, the threat of theft fall under this planning function?
- It will be important for planning function to be well integrated with other agencies.

Mr. Lindsay promised to compile these comments and forward them to the Ohio EMA.

X. **Next Meeting:** 8:30 AM on April 28, 2006 at American Red Cross - Dayton Chapter offices in downtown Dayton.

XI. **Adjourn:** Mr. Harden moved the meeting be adjourned at 9:04 a.m., seconded by Mr. Lindsay. The motion was unanimously approved (26-0-0).

**SPECIAL PRESENTATION:** Marian Thompson, P.E., a Freeway Operations Engineer from the Ohio Department of Transportation (ODOT) made a presentation on the incident response capabilities and planned capabilities at ODOT. Among other items, Ms. Thompson noted: the pre-determined detour routes for all segments of freeway in Ohio; a planned diesel spill policy which will allow ODOT personnel to provide a limited response to diesel only spills under certain circumstances; Service Patrol vehicles which are part of the “quick clear” campaign; an upcoming ODOT Haz Mat Contract, which is intended as a standing agreement for ODOT to contract for hazardous material clean up on freeways when responsible party contractors are too slow to respond; development of mass evacuation plans for certain cities in Ohio.