

MONTGOMERY/GREENE COUNTY
LOCAL EMERGENCY RESPONSE COUNCIL

MGCLERC Meeting Minutes –
10/27/2006

Page 1

MINUTES OF MEETING

FRIDAY, January 26, 2007

**American Red Cross - Dayton Area Chapter
370 West First Street
Dayton, OH 45402**

MEMBERS PRESENT

Alan Anderson – Greene County Commissioners
Robert Bauer - Citizen
Ed Beckley – General Motors Corporation
Patricia Bernitt - Greater Dayton Area Hospital Assn.
Dennis Bristow – Regional Haz/Mat Coordinator
Barb Brookshire – Greater Dayton RTA
David Hicks - Dayton Area Managers Association
Jeff Jordan – Montgomery Co Office Emerg. Mgmt.
Beth Lackey – Greene Co. Health Department
Matt Lindsay - Miami Valley Reg. Planning Comm.
(Alt. for Mike Robinette)
Dennis McCloskey - Montgomery Co. Fire Chiefs
Larry McCoy – Amateur Radio Emergency Services
Connie Muncy – Montgomery Co. Sanitary Engineering
(Alt. for Greg Merrill)
Mike Nolan–Mont. County Police Chiefs Assn.
(Alt. for David Vore)
Fran O'Shaughnessy – American Red Cross Dayton
Herbert Redden – Dayton Fire Department
Tim Reichard – Ashland Distribution
Kevin Sedensky–Mont. County Commissioners
(Alt. for Deborah Lieberman)
Brian Mitchell – WPAFB
Jeff Hissong – Greene Co. Sanitary Engineering

Charles Wiltout – MV Fire/EMS Alliance
Donna Winchester – Dayton Water Department

MEMBERS NOT PRESENT

Rosanne Anders – Greene Co. EMA
Mark Berry – Greene Co. Law Enforcement Association
Brad Brown – Tate & Lyle Citric Acid (A.E. Staley)
Tom Byrne – DELPHI
Mark Case – Montgomery Co. Combined Health Dist.
Frank Clay – Sinclair Community College
Jim Crawford – Ohio EPA SW District Office
Angie Duvall – Cargill, Inc.
Steve Hatton – SuperValu
Robin Houck – League of Women Voters
Jerry Mahan – OSU Extension
Jeffrey Rolls – WPAFB Bioenvironmental
Aaron Smith – DuPont Electronics Polymers
Mark Thomas – Greene Co. Fire Chiefs Association
David Vore - Montgomery Co. Police Chiefs Assn.
Nancy Wilson – WHIO-TV, WHIO/WHKO Radio
Doug Zink – Montgomery County Twp. Assn.

NONMEMBERS PRESENT

Barb Waller – US DOT

1. **Call to Order:** Mr. Jordan called the meeting to order at 8:34 a.m. He noted a quorum was present.

2. **Introductions:** Mr. Jordan asked everyone in attendance to introduce themselves.

3. **Organizational Meeting**

a. Election of Officers A slate of officers was nominated as follows: Chair: David Hicks (Greater Dayton Mayors and Managers Assn); Vice Chair: Charlie Wiltout (Miami Valley Fire/EMS Alliance); Secretary: Robert Bauer (Citizen representative). Mr. Reichart moved that the slate be approved for 2007, seconded by Mr. Hissong. The motion was unanimously approved (20-0-0).

b. Appointment of Emergency Coordinator. Mr. Dennis Bristow, coordinator of the Dayton Regional Hazardous Materials Team, was nominated to serve as community emergency coordinator for 2007. Mr. Mitchell moved that the nomination be approved, seconded by Ms. Winchester. The motion was unanimously approved (20-0-0).

c. Appointment of Information coordinator. Mr. Matthew Lindsay, from the Miami Valley Regional Planning Commission, was nominated to serve as information coordinator for 2007. Mr. Baur moved that the nomination be approved, seconded by Ms. O'Shaughnessy. The motion was unanimously approved (20-0-0).

4. **Approval of July 28, 2006 Minutes:** Ms. O'Shaughnessy moved, seconded by Ms. Winchester that the minutes of the July 28, 2006 quarterly meeting be approved as presented.

MONTGOMERY/GREENE COUNTY
LOCAL EMERGENCY RESPONSE COUNCIL

This motion confirms motion from October 27, 2006 meeting.

5. **Approval of October 27, 2006 Minutes:** Ms. O'Shaughnessy moved, seconded by Mr. Reichard that the minutes of the October 27, 2006 quarterly meeting be approved as presented.

6. **MGCLERC Resolution #2007-01 Confirmation of Prior Resolutions:** Mr. Lindsay explained that two resolutions at the prior meeting needed re-confirmation at a meeting with a quorum. Mr. Mitchell moved, seconded by Ms. O'Shaughnessy that the resolution be approved. The motion was unanimously approved (20-0-0).

7. **MGCLERC Resolution #2007-02 Submission of SFY 2008 SERC Grant Application:** Mr. Lindsay explained that the annual request for SERC Grant funding must be accompanied by a resolution of the LEPC Board approving the application. Copies of the application were circulated by e-mail and available at the meeting. Ms. Winchester moved, seconded by Mr. Hissong that the resolution be approved. The motion was unanimously approved (20-0-0).

8. **MGCLERC Resolution #2007-03 MGCLERC-required Information for SARA Title III Reporting:** Mr. Lindsay explained that resolution developed out of a compliance committee meeting at which it was desired to have a faster and less expensive method of communication with the regulated facilities. The resolution would make an e-mail address a required information for submissions to the MGCLERC. Mr. Bauer asked that the SERC be consulted on this additional requirement. Mr. Mitchell moved, seconded by Mr. Bauer that the resolution be approved. The motion was unanimously approved (20-0-0).

6. **Committees:**

A. Compliance – Mr. Bristow presented the results of the compliance committee meeting, one of which was the "E-mail" resolution, and the other was the decision to proceed with warning letters and potential enforcement with facilities failing to submit annual reporting forms by April 1, 2007.

B. Exercise/Training – Mr. Bristow reported that the LEPC exercise was held in May and that the SERC has concurred on the exercise. The final concurrence report stated that all tested objectives were achieved and all points were received on all objectives. The next exercise will be on May 18, 2007. Dupont Polymers has volunteered to host that exercise, which will almost eliminate the need for "props."

C. Information Web Site – Mr. Lindsay reported that the committee did not meet.

7. **Information Coordinator Report:** Mr. Lindsay presented the following information:

1.

Service Statistics	2005 Year end	2006 Year end	2007 YTD
Information Requests received	13	18	2
Spill reports received	11	21	0
Cessation of Regulated Operations	1	1	1

2. The SERC has informed the MGLERC that processing of reimbursements for the HMEP

MONTGOMERY/GREENE COUNTY
LOCAL EMERGENCY RESPONSE COUNCIL

MGCLERC Meeting Minutes –
10/27/2006

Page 3

13th Year Special Inspections project will occur in mid-to-late November. To date these funds have not been received.

3. At the October meeting I forgot to hand out the latest awards from the SERC for the MGCLERC's continuing excellence. The two so called "Blocks o' Wood" will be handed out at the January meeting to the Greene and Montgomery EMA directors.

4. Unlike other county boards, MGCLERC members and alternates are *nominated* by the County Commission and *appointed* by the State Emergency Response Commission (SERC). By this August we will need to submit an updated MGCLERC membership list to the SERC. This will require nominating resolutions from both the Greene County and Montgomery County Commissions. I will start this process in May by contacting each member agency /company and asking for names of the member and alternate member. I will plan on getting the new rosters on the agendas of the commissions in July. These will be two-year appointments starting in August 2007.

8. **Community Emergency Coordinator Report:** Mr. Bristow reported business as usual continues for the HazMat Team.

9. **Other Business:** Mr. Lindsay asked the Board if there was interest in having a presentation on the issue of consolidated dispatch for Montgomery and Greene Counties. A discussion of the issue ensued. It was decided that presentations on the subject were desired for the April meeting. Mr. Lindsay promised to arrange speakers knowledgeable on the topic in both Greene and Montgomery County.

Mr. Beckley raised a question about consolidating reporting of like-chemicals into one grouping, such as "paints." It was decided to make no change in current practice or policy, and to have the particular issues at GM Moraine explored with the HazMat team and local fire department.

10. **Next Meeting:** 8:30 AM on April 27, 2007 at American Red Cross - Dayton Chapter offices in downtown Dayton.

11. **Adjourn:** Mr. Sedensky moved the meeting be adjourned at 9:41 a.m., seconded by Mr. Jordan. The motion was unanimously approved (20-0-0).

SPECIAL PRESENTATION: Barbara Waller from US DOT provided information about the function and services of the Pipeline and Hazardous Materials Safety Administration of the US Department of Transportation.