

MONTGOMERY/GREENE COUNTY
LOCAL EMERGENCY RESPONSE COUNCIL

MGCLERC Meeting Minutes –
1/25/2008

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MINUTES OF MEETING

FRIDAY, January 25, 2008
American Red Cross – Dayton Area Chapter
370 West First Street
Dayton, OH 45402

MEMBERS PRESENT

Deborah Avery (a) – DELPHI
Robert Bauer - Citizen
Ed Beckley – General Motors Corporation
Patricia Bernitt - Greater Dayton Area Hospital Assn.
Dennis Bristow – Regional Haz/Mat Coordinator
Brad Brown – Tate & Lyle Citric Acid
Mark Case – Montgomery Co. Combined Health Dist.
Jim Crawford – Ohio EPA SW District Office
David Dean – Greene Co. Health Department
Patty Edwards (a) – WPAFB Bioenvironmental
Steve Hatton – SuperValu
David Hicks - Dayton Area Managers Association
Jeff Hissong – Greene Co. Sanitary Engineering
Jeff Jordan – Montgomery Co Office Emerg. Mgmt.
Matt Lindsay (a) - Miami Valley Reg. Planning Comm.
Brian Mitchell – WPAFB
Connie Muncy – Montgomery Co. Sanitary Eng.
Brian Raison – OSU Extension
Ron Moorefield – Amateur Radio Emergency Services
Jason Michaels – WHIO-TV, WHIO/WHKO Radio
Robert Miles (a) - Montgomery Co. Fire Chiefs
Fran O'Shaughnessy – American Red Cross Dayton
Anthony Pettiford – Greene Co. Law Enf. Association

Terrall Putnam – Cargill, Inc.
Tim Reichard – Ashland Distribution
Kevin Sedensky (a) –Mont. County Commissioners
Donna Winchester – Dayton Water Department
Aaron Smith – DuPont Electronics Polymers
Charles Wiltrout – MV Fire/EMS Alliance

MEMBERS NOT PRESENT

Rosanne Anders – Greene Co. EMA
Alan Anderson – Greene County Commissioners
Frank Clay – Sinclair Community College
Joe Ellis – Montgomery County Twp. Assn.
Robin Houck – League of Women Voters
Jim Napier – Greater Dayton RTA
Herbert Redden – Dayton Fire Department
Mark Thomas – Greene Co. Fire Chiefs Association
David Vore –Mont. County Police Chiefs Assn.

NONMEMBERS PRESENT

Jeff Rolls – WPAFB Bioenvironmental
Marc Burdiss – Ohio EMA
(a) = Alternate

1. **Call to Order:** Mr. Hicks (Chair) called the meeting to order at 8:30 am. He noted a quorum was present.

2. **Introductions:** All present were asked to introduce themselves.

3. Annual Organizational Meeting

a. Election of Officers. The nominated slate of officers was presented as follows: Chairperson: Tim Reichard, Ashland, Inc. Vice-Chair: Connie Muncy, Montgomery County Sanitary Engineering. Secretary: Robert Bauer, Citizen Representative. During discussion of the slate, Mr. Lindsay noted for the minutes that Ms. Muncy is not a member but an alternate member of MGCLERC. Mr. Hissong noted that there was precedent for Alternate Members serving as officers. Ms. O'Shaughnessy moved, and Mr. Mitchell seconded, that the slate of officers be approved. The motion passed unanimously (29-0-0).

b. Appointment of Coordinators. Denny Bristow (Emergency Coordinator) and Matthew Lindsay (Information Coordinator) were nominated for the coordinator positions. Ms. Bernitt moved, seconded by Mr. Bauer, that the Coordinator nominations be approved. The motion passed unanimously (27-0-2)

c. MGCLERC Information – Mr. Lindsay stated that the 2008 MGCLERC Calendar and the current roster of members and alternates was available for those needing copies. Ms. Bernitt noted that the date for the April meeting on the calendar is incorrect, it should be April 25.

4. **Approval of October 26, 2007 Minutes:** Ms. O'Shaughnessy moved, seconded by Mr.

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Hicks that the minutes of the October 26, 2007 quarterly meeting be approved as presented. Motion to approve the minutes passed unanimously (29-0-0).

5. **MGCLERC Resolution 2008-01 – Submission of SFY 2009 SERC Grant Application** – Mr. Lindsay state that the annual submission of the SERC grant application must be accompanied by a resolution from the MGCLERC stating that the application has been approved for submission. The application was provided to the members in the e-mailed agenda packet. It follows the format from previous years. Mr. Mitchell moved, seconded by Mr. Putnam that the resolution be approved. The motion was approved unanimously (29-0-0).

6. **MGCLERC Resolution 2008-02 – Allocation of HMEP 14th Year Reimbursement Funds** – Mr. Lindsay stated that the HMEP grant is a federal reimbursement program for LEPC-related work. The work performed for this reimbursement was during the last fiscal year. The amounts allocated to Greene County EMA, Montgomery County Office of Emergency Management and MVRPC are each 80% of the reported expenditures for the year. Mr. Hicks moved, seconded by Mr. Putnam that the resolution be approved. The motion was approved unanimously (27-0-2).

7. **Committees:**

A. Compliance – Mr. Bristow reported that compliance activities for this year will begin after the Tier 2 reports are received and the LEPC can identify facilities failing to report. In addition, MGCLERC will be performing special project inspections this year.

B. Exercise/Training – Mr. Bristow reported that the full scale exercise is scheduled for the second week of May, 2008. Greene County has agreed to the use of their new Emergency Operations Center for this exercise. Ms. Bernitt suggested that the MGCLERC exercise be joined with the CDC-required CHEMpac exercise, which is related to planning for placement and delivery of chemical antidote caches. Mr. Bristow agreed that that was a good idea.

Mr. Bristow reported that upcoming trainings included a tentatively scheduled Radiation training in July, Rail emergency training with CSX in August, and Survival in the Hot Zone in September.

8. **Information Coordinator Report:** Mr. Lindsay presented the following information:

1.

Service Statistics	2006 Year end	2007 Year End
Information Requests received	18	31
Spill reports received	21	18
Cessation of Regulated Operations	1	1 (Delphi – Moraine)

2. Using the e-mail addresses collected last year with the Tier 2 reports, Information was distributed to all facility contacts on updating to the Tier2Submit 2007 software; there were very few e-mails bounced back. Additional letters to facilities without e-mail addresses were also mailed to ensure complete coverage. I have received a number of calls requesting clarification or assistance on Tier2Submit 2007 software.

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3. Represented MGCLERC at the Montgomery County Office of Emergency Management TAC meetings and Dayton Regional Hazardous Materials Response Team Advisory Board meetings.

4. Preparations are underway at MVRPC for receiving and inputting the 2007 Tier 2 data. New versions of Tier2Submit and CAMEO are available on the US EPA web site.

5. I received notice of the National Homeland Security Summit in Washington D.C. More information can be found at www.HomelandSecurityWeb.org

9. Community Emergency Coordinator Report: Mr. Bristow reported that the team had been involved in a response to a spill which has led to a criminal investigation. The event was the deliberate dumping of several 55-gallon drums of waste oil and automotive fluids into a storm drain. The spill was reported by pedestrians who noticed the fluids in the stream. Response included the construction of a 20 foot wide dam. Mr. Reichard asked about efforts to certify the team as a Typr 22 haz mat team. Mr. Bristow explained that additional equipment is needed to certify as a Type 2 team. The Team applied through the State Haz Mat TAC for grant money to purchase this equipment and about one half the amount needed was awarded.

Highway and mercury responses continue on their usual frequency.

10. Other Business: No reports

11. **Next Meeting:** 8:30 AM on April 25, 2008 at American Red Cross – Dayton Area Chapter (370 West First Street, Dayton, OH 45402)

12. **Adjourn:** Mr. Hicks moved the meeting be adjourned at 8:57 a.m., seconded by Ms. O'Shaughnessy. The motion was unanimously approved (29-0-0).

SPECIAL PRESENTATION:

Mr. Marc Burdiss
Ohio EMA

HSEEP and LEPC Exercises

Mr. Burdiss made a presentation describing the Homeland Security Exercise Evaluation Program (HSEEP). HSEEP is an effort to standardize the planning, delivery and evaluation of emergency response exercises. Compliance with HSEEP requirements is required for all exercises which use federal funds for planning or conducting the exercise.

Mr. Burdiss described the web-based resources provided for planning exercises, including template planning schedules, exercise materials and evaluation materials. He also indicated that the web resources encourage and facilitate the combining of exercises to meet multiple agencies' exercise requirements.

He listed three benefits for LEPCs to use HSEEP: “Apples to Apples” comparisons between districts; Federal funded eligible expenses; creates libraries of Ready-to-Use exercises.